

Ohio Department of Natural Resources

Division of Forestry

Annual Work Plan

For

Shawnee State Forest

For the Period of

Fiscal Year 2010
(July 1, 2009 to June 30, 2010)



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June, 10, 2009
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OHIO DIVISION OF FORESTRY

I. STRATEGIC PLAN *(Effective 2008)*

Our Vision: Ohio's state forests will be the best managed forest lands in the country, and will be widely recognized as such.

To fulfill this vision, the Ohio Division of Forestry commits to meeting five objectives. We will:

- Manage forests to ensure the health and sustainability of forest systems
- Produce high-quality forest products that contribute to local communities
- Provide recreational opportunities that require a large forest land base
- Provide unique forestry education sites and promote outreach and long-term research
- Maintain a highly trained and well equipped work force

To fulfill these objectives, the Division of Forestry will develop and implement strategies and plans that allow us to accomplish the following goals by 2011:

- Manage forests to ensure the health and sustainability of forest systems
 - *Implement a proven, verifiable approach to sustainable management*
 - *Manage for site-appropriate, native forest systems and species*
 - *Maintain long-term forest productivity through conservation of soil, water, and forest resources*
 - *Retain or promote stand and landscape level wildlife habitat*
 - *Assess the distribution and impact of non-native invasive species*
- Produce high-quality forest products that contribute to local communities
 - *Base State Forest harvest volumes on the goals and guidelines for each forest system, current stand and forest-wide inventories, and science-based silviculture*
 - *Develop marketing strategies to capture the maximum value of forest products*
- Provide recreational opportunities that are compatible with sustainable forest management
 - *Develop a comprehensive recreation plan for the state forest system*
 - *Build recognition for unique and varied recreation opportunities on state forests*
- Provide unique forestry education sites and promote outreach and long-term research
 - *Support forest research with an emphasis on sustainable forest management (silvicultural, prescribed fire, native systems, etc.)*
 - *Develop opportunities to showcase forest management practices to the general public, private landowners, and forest industry*
- Maintain a highly trained and well equipped work force
 - *Develop a training, continuing education, and/or certification standard for all division staff*
 - *Inventory and evaluate equipment and facilities and develop maintenance and replacement schedules*
 - *Develop equipment and facilities budgets based on current and projected needs*
 - *Ensure all staff have appropriate health and safety training*

II. Summary of Strategic Plan Actions

- Implementation of forest inventory for updated cruising methodology.
- Involvement in managing invasive plant species: co-operation with the Natural Resources Conservation Resources Service through the Environmental Quality Incentive program's hiring of an Invasive Species Forester.
- An enhanced communication program with the use of web based information resources, Project Learning Tree and the Information and Education Program Administrator.

III. Forest Overview

Shawnee State Forest, also called "The Little Smokies of Ohio," has developed into the largest of the 20 state forests, with approximately 63,747 acres located in Scioto and Adams Counties. The Forest is a fantastic recreation feature in Southern Ohio, and is also a working forest. It is managed to provide a variety of multiple uses on a sustained yield basis.

Once inhabited by the Shawnee Indians, Shawnee State Forest came into existence in 1922 with the purchase of 5,000 acres of land which had been cut over for timber and ravaged by fire. During that same year, land acquisition was begun for the Theodore Roosevelt Game Preserve. In the mid-1800s and early 1900s, building stone was quarried from Vastine and Cabbage Patch hollows. The stone was moved by railroad to the Ohio River and loaded on barges. Much of the stone was used in the construction of buildings in Cincinnati.

In the 1930s, six Civilian Conservation Corps camps were located in the forest. During this period, many of the roads were constructed in the then nearly inaccessible area. Many other accomplishments resulted, including five small lakes that were built to serve as water supplies for the camps.

Following the creation of the Department of Natural Resources in 1949, the recreational facilities at Roosevelt Lake were transferred to the Division of Parks. The Roosevelt Game Preserve, by a 1951 agreement between the Division of Forestry and Wildlife, became a part Shawnee State Forest.

In 1972, nearly 8,000 acres of the forest was administratively designated as a wilderness area. In 1988, a House Bill was passed to statutorily protect this area. Timber management activities and public motorized travel have been eliminated in the area. A Backcountry Management Area was created in 1998 to further diversify Shawnee State Forest's management and recreational opportunities.

Another major influence on Shawnee State Forest was the Ice Storm of 2003. This ice storm resulted in much downed woody debris. Many trees became uprooted and fell over, some snapped off at the trunk, and excessive amounts of limbs were broken from the tree tops. This weather event created a higher fuel loading on the forest floor, stressed living trees, and caused a reduction in growth and vigor, along with other impacts to the forested environment.

The ice storm also introduced additional stress on the already declining white oak (*Quercus alba*) population. This white oak decline is a symptom of many different influences including root disease and years of stress introduced by several species of insect. Throughout the forest, much white oak mortality can be found.

The above descriptions are just some of the influences on the management of Shawnee State Forest. The Division of Forestry is striving to address the impacts while continuing to improve recreational opportunities. It is a working forest, so timber harvesting, tree planting, wildlife habitat, forestry research, watershed and soil protection, and production of tree seeds are all in a day's work for forest employees and many local residents.

It should also be noted that during the spring and fall forest fire danger periods, Division of Forestry crews detect and suppress wildfires that occur on state and private lands within the surrounding protection area.

The following document will highlight the annual work planning for Shawnee State Forest. It is written on a fiscal year basis and will provide direction for the upcoming year's activities. Employees are directed to complete projects with public and employee safety being top priority.

IV. Resource Management

Workflow Timeline:

Summer:

- Continue to cruise scheduled compartments and write prescriptions for the compartments that should be harvested. Work in FY 2010 will include the scheduled cruises for 2010 as well as cruising the area burned during the 2009 wildfire.
- Review prescription cruise reports written during the previous year to determine what will be marked and marketed for future sales.

Fall:

- Complete cruises and prescription writing
- Begin painting sale boundaries

Winter:

- Within the upcoming selection harvest sales, mark trees to be removed with paint
- Collect volume data by cruising shelterwood and regeneration harvest sales

Spring:

- Continue marking harvests
- Continue volume cruising
- Begin prescription cruises

*Timber sale administration occurs throughout the year depending on weather; however, the majority of administration occurs from early spring to early winter.

Shawnee State Forest Marketable Sales (FY '10)

Compartment	Volume (Bd.ft)	Volume (tons)	Treatment	Acres
A-1	64,560	156	Regeneration	12
A-29	356,200	986	Regeneration	76
B-28	119,725	407	Regeneration	23
C-12	246,570	444	Regeneration	32
D-31	19,205	37	Thinning	16
D-31	176,701	133	Regeneration	22
D-33	731,580	1,317	Thinning	290
D-37	185,616	510	Regeneration	15
D-37	111,046	775	Thinning	78
D-41	222,377	403	Thinning	96
F-10	72,000	1,102	Shelterwood	96
G-1	449,955	1,241	Thinning	189
G-22	465,668	1183	Regeneration	47
G-27	159,000	604	Shelterwood	53
Total	3,380,203	9,298		1045

Following are the compartments that will be cruised this year:

FY '10 Cruise List

Compartment	Acres
A-2	95
B-11	276
C-5	353
D-27	181
D-29	6
D-44	143
F-11	272
G-14	289
G-15	309
G-37	270
G-49	118
Total	2312

Marking Schedule (FY '10)

<u>Compartment</u>	<u>Volume (Bd.ft)</u>	<u>Volume (tons)</u>	<u>Treatment</u>	<u>Acres</u>
A-13	63,500	0.0	Thinning	70.5
A-17	416,532	750	Shelterwood	57
A-17	360,782	1,064	Regeneration	53.5
B-10	360,185	1,119	Regeneration	62
B-24	170,600	453	Regeneration	25
B-25	397,500	1043	Regeneration Clear-cut	58.5
D-28	580,350	1,422	Regeneration	50
D-28	306,000	551	Thinning	102
E-13 (c)	180,000	324	Shelterwood	100
E-13 (d,e)	164,000	295	Thinning	32
F-7	203,784	648	Regeneration	28
F-7	532,332	958	Thinning	119
G-6	270,018	888	Regeneration	42
G-6	37,400	67	Shelterwood	17
Total	3,645,483	8,539		816.5

- Plans are also being developed to identify areas in which wildfire timber salvage operations are a potential. The overall objectives in these harvests are to regenerate the fire-damaged areas and to salvage merchantable timber. More details will be documented in the Shawnee State Forest Wildfire 2009 Forest Management / Timber Salvage Plan.
- In correlation with the wildfire forest regeneration projects, Division of Forestry Crews will also be collecting acorns and planting them within the areas where the fire burned the hottest. It is estimated that roughly 30 acres or more will be replanted by hand through direct seeding in order to further promote oak regeneration within Shawnee State Forest.

Invasive Species and Timber Stand Improvement

There are many locations throughout Shawnee State Forest that suffer from invasive species. It is our intention to increase the invasive species control activities through new opportunities in available manpower and by an increase in budgetary availability. In the fall of FY 2010, several new employees may be hired to focus specifically on invasive species control and timber stand improvement activities (Ohio Woodland Job Corps).

Boundary

The property boundary surrounding Shawnee State Forest is estimated to contain over 200 miles of line. It will be maintained on a 5-year cycle. In FY 2009, the boundary north of Hwy 125 was painted. **This year, the portion of the boundary that is located in Adams County will be painted.** And in FY 2011, the remaining boundary south of Hwy 125 will be painted. This will allow for two

years before restarting the process in FY 2014. All forest boundaries will be marked according to Division Policy.

- Forest Operations Crew will mark the section of boundary located within Adams County.
- Forest Officers will each assist by marking at least 5 miles of boundary each.

Insects & Disease

Foresters and staff will continue to monitor for invasive / exotic / epidemic insects and diseases. Various methods are employed in this identification process. Foresters and staff are trained to identify the causal agents during field work. Insect and disease surveys conducted by employees and organizations, not directly related to Shawnee State Forest, are often utilized. These include but are not limited to the Ohio Department of Agriculture Emerald Ash Borer Program and Gypsy Moth Aerial Survey.

Utilization & Marketing

Along with the products resulting from silvicultural treatments, firewood sales allow for additional marketing of wood products. These public firewood sales utilize wood that normally would not have any other value and provides a venue for Shawnee Forest staff to dispose of wood from storm debris and hazard trees. Public firewood sales also promote positive public relations.

The Forest Operations Crew will:

- When feasible, remove hazard trees from the higher use areas such as roadsides, hiking trails, camps, and bridal trails.
- Remove downed trees and woody debris from roads, roadsides, hiking and bridal trails, and camps when obstructing travel and recreation.

The Shawnee Forest Manger will work with the District Manager to determine what woody material, and how much woody material; will be utilized during firewood sales. Firewood may also be relocated, by the forest crew, to a central location in order to allow for more public convenience and safety during firewood collection. Logging debris, suitable for firewood, may also be utilized. In years past, a flat area in the old CCC camp has been used.

It is estimated that approximately 50 firewood permits will be sold in FY 2010.

- The Office Assistant will distribute and track Firewood permits and will locate tracking on the M:drive. A spreadsheet with number of permits sold per fiscal year will suffice.

V. Maintenance

Buildings

Throughout Shawnee State Forest, there are a total of nine buildings: office, carpenter shop, mechanics garage, parking garage, heavy equipment garage, wash house, oil house, restroom building at the Bear Lake Horse Camp, and two residences. Copper Head Fire Tower is also included in this section. The Forest Operations Crew will be responsible for the following:

- Routine maintenance on all buildings.
- Routine upkeep on all buildings. Workspaces will be kept neat and organized.
- Replace the roof on the mechanics garage.
- Replace the toilet seat and sink faucet in the office.
- Paint the outside of the carpenter shop and parking garage.
- Paint cabinets in carpenter shop.
- Repair the downspouts on the heavy equipment garage.
- Repair corner foundation block on the carpenter shop.
- Seal pavement cracks at headquarters compound.
- Replace decking and paint Copperhead Fire Tower.
- Foresters, Office Assistant, and Forest Mangers will be responsible for keeping their offices clean and organized. Office space must be reasonably neat and presentable at all times. Each will also contribute to keeping the bathrooms in the office clean and sanitary.

Vehicles/Equipment

Backhoe, Case	Four Wheelers (2)
Dozer, 450G John Deere	Tar Kettle
Dozer, 450H John Deere	APV, Rhino (inoperable)
Dozer, 350 John Deere	Chainsaws (9)
Dozer Transports (3)	Weedeaters (6)
Skid Steer, Case	Blowers (3)
Road Graders, Champion (2)	Commercial Air Compressor w/ trailer
Dump Trucks, (3)	Cement Mixer, Gasoline
Loader, Prentice	Wood Splitter
Trailers (5)	Generators (2)
Pickup Trucks (11)	Water Pump
Pumper Trucks (2)	Air Compressors (3)
Vans (2)	Power Washer
Tractor, Massey Ferguson	Mechanics and Carpentry Tools, Misc
Tractors (6)	Forestry Tools, Misc
Riding Mowers (5)	Hand Tools, Misc

The actual vehicle inventory may vary. The above list is useful for work planning only. All Forest Staff will be responsible for the following:

- All vehicles and equipment will be maintained and in working order.
- Diesel fuel, gasoline, oil, and other maintenance supplies will be purchased as necessary.
- Fuel books and maintenance records will be kept current by a designated employee.

Roads and Bridges

Shawnee State Forest includes over 70 miles of roads, over 60 bridges, and approximately 1000 culvert and header systems. Forest Operations Crew and the Forest Manager will be responsible for the following planned work load as well as other issues as they arise:

- Perform Ohio Department of Transportation Scope of Services request once per fiscal year by inventorying road conditions as well as drain tile and header conditions.
- Inspect headers annually, clean and maintain as needed.
- Utilize Massey Ferguson tractor with ditcher head to maintain ditches along hard roads as needed.
- Utilize road graders to grade gravel roads and maintain ditches as needed
- Clear debris from roads as needed.
- Litter pick up as needed.
- Perform annual ODOT work order request.
- Assist in annual ODOT inspections.
- Patch potholes as needed.
- Repair slips as needed.

Approximate Road Mileages (Dec. 2001)

Forest Road #1 – 16.7 Miles Forest Road #2 -- 13.1 Forest Road #3 -- 3.8 Forest Road #4 -- 4.6 Forest Road #5 -- 0.9 Forest Road #6 -- 11.8 Forest Road #8 -- 1.5 Forest Road #9 -- 2.1 Forest Road #13 -- 3.9 Forest Road #14 -- 4.1 Forest Road #16 -- 0.3	Forest Road #17 -- 2.3 Miles Forest Road #18 -- 0.6 Forest Road #19 -- 2.3 Forest Road #22 -- 0.2 Forest Road #23 -- 0.8 Forest Road #25 -- 0.6 Forest Road #33 -- 0.4 Forest Road #34 -- 0.1 Forest Road #35 -- 0.3 Forest Road #40 -- 0.1 Forest Road #54 -- 0.2
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NORTH SIDE -- 35.9 MILES
SOUTH SIDE -- 34.8 MILES
TOTAL -- 70.7 MILES

Mowing

Roadside Mowing:

Roadside mowing at Shawnee Forest is utilized in order to increase visibility and public safety and will be conducted according to the Forest Manager's discretion. When roadsides are not mowed properly, forward visibility, ditch visibility, and road edge visibility may become a safety issue. Damage to ditch and drainage systems as well as road surfaces may also occur due to overgrown vegetation. Roadside mowing is extremely important in maintaining infrastructure and public safety.

Shawnee State Forest's roadside mowing practice also recognizes plants of special concern and roadside habitat as an important aspect of the forest ecology and visitor enjoyment. These mowing practices are the result of considerations to public safety, the importance of roadside ecology, and the enjoyment of roadside habitats as a form of recreation. Forest staff will strive to implement roadside mowing practices that balance these diverse necessities of our road systems.

- Early mowing will be minimized to provide for public safety. The remaining portions of the roadside habitat will not be mowed until after mid October (after the leaves fall) allowing for the roadside plants to thrive throughout the growing season.
- Minimum mowing on forest roads leading to residences may be mowed for public safety at any time. After mid-October, the further reaching boom mowers will then be utilized.
- Mowing will begin after the 1st of July. At this point in the growing season, it is very crucial to mow the immediate roadsides due to the lack of visibility of oncoming traffic, the road edge, the ditches, bridges, and culvert headers.
- From July 1st until mid October, minimum-mowing techniques will be utilized to accomplish the public safety mowing described above. In most areas, this mowing will create a mow zone that is several feet in from the road. This will occur on all of the estimated 70 miles of road.
- After mid October, additional mowing will occur on one third of the road system per year. The mowing will be as far back as a boom mounted mower will reach and will focus on controlling the encroachment of woody plants. This will create a three-year rotation approach to mowing, in which each third of the road system will receive treatment once every three years. Variations and adjustments may be made to address public safety.

Special Considerations:

Areas that contain plants of special concern will be signed with carsonite posts saying "Vegetation Clearance Limit". Mowing these zones will not occur until after July 1st and will not be beyond the first pass with a side-mount mower. The remaining mowing will be delayed until after mid October. The areas are listed as follows:

- South side of Forest Rd. 1, Pond Run, from Forest entrance west for 500 feet.
- North side of Forest Rd. 2 from intersection with Road 7 east for 100 feet.
- South side of Forest Rd. 8, from intersection with Forest Rd. 9 west approx. 600 ft.
- Forest Road 9 from intersection with #8 Bridle Trail east to end of prescribed fire area, both sides of road, approx. 1,000 feet.
- South side of Forest Rd. 9 from intersection with Rd. 8 west for approx. 500 feet.
- There is also a wet place, a niche, on the north side of Forest Rd. 4, starting at drainage, .3 mile SE of intersection with Co. Rd. 41 (Big Spruce-Little Bear Creek Rd.), and continues for approximately 500 feet.

OTHER SPECIAL ROADSIDE MANAGEMENT CONSIDERATION AREAS:

- Rd. 16 (Lampblack Bridle Trail) No mowing until after mid October.
- Bridle Trails #5 and #7 will be mowed “between Nov. 15 and March 15 after plants set fruit.” Per BCMA plan.
- North side of Rt. 125 – From Shawnee Lodge sign west to the end of State property. Approximately 100 yards. Do not spray. Four signs to that effect placed there 6/13/02.

Area Mowing:

- Field mowing will occur as needed on several fields through out Shawnee State Forest. There are approximately 11 fields that will be brush hogged once a year after mid October. This includes fields on Road 1, Road 3, the old CCC camp area, the Buena Vista residence and tree plantation. There are occasions where additional area mowing may occur at the Forest Manager’s discretion.
- Finish mowing occurs as needed depending on growth. These areas include, but may not be limited to: Shawnee State Forest Headquarters, Bear Lake area, Road 1 entrance, Hobey Hollow entrance, intersection of Roads 1 and 4, the triangle on Road 4, Lombardsville entrance, Copperhead Vista, two places on Road 3, Wolfden Lake area, Picnic Point, Tanger Vista, Nace’s Run Vista, Road 13 Vista, Road 2 Vista, McBride Lake Area, Shawnee Lake Area, Churn Creek Lake Area, Road 23 Vista, and other entrances.
- Moores Run Bridal Trail entrance is mowed by the Ohio Valley Horseman’s Association, Scioto County Chapter.

Weeding:

- Trimmers are utilized around road signs, bridges, headers and other areas as needed.

Overall:

- GPS mowing areas to determine acreages for next years work plan.

- Assess area mowing to identify places where mowing can be postponed until fall to allow for increase roadside habitat ecology and visitor enjoyment.

Signage

Signage will be replaced as needed. They will either be purchased or constructed by forestry staff. Evaluations will be made, as needed, pertaining to the state of degradation, need for maintenance or replacement, and locations of signage. Signs should also be posted in areas where harvesting, prescribed burning, and trail work is being conducted. If necessary, these informational signs may also be placed at the Shawnee State Forest Headquarters and other kiosks throughout the forest. Planned work is as follows:

- Forest Crew will construct and paint sign boards for the new backpack trail registration kiosk signs needed include “Information” “Shawnee State Forest” “Shawnee State Park”.
- Forest Crew will place four “Partners in Conservation” signs within the 2009 wildfire perimeter.
- Forest Officers will place trail arrow and mile markers on the Day Hike Trail before the end of summer.
- Foresters will develop a plan for placing harvest information signage along the Day Hike Trail before additional harvests occur.
- All staff will identify new opportunities to place informational signage within Shawnee State Forest.

Residences

At this time, Shawnee State Forest has two residences; one at the headquarters and one near Buena Vista. The headquarters residence will be maintained and occupied, while the Buena Vista residence shall remain vacant. Issues with residences shall be addressed as they arise.

Dams

Shawnee Forest contains 5 lakes, each having its own dam and spillway system.

Name	Class	Surface area	Storage Capacity
Bear Lake	I	4.0 acres	25 acre feet
Churn Creek Lake	exempt	1.5 acres	07 acre feet
McBride Lake	II	1.4 acres	11 acre feet
Pond Lick Lake	I	4.0 acres	29 acre feet
Wolfden Lake	I	2.8 acres	19 acre feet

All Dams and Lakes

- Forest Manager will maintain Emergency Action Plan (EAP), Emergency Response Flowchart, and Maintenance records for each dam.

- Forest Managers will conduct monthly monitoring and inspections of the entire spillway and a yearly thorough inspection of entire dam construction.
- Crew will continue routine maintenance on lake drain annually – operate and lubricate gate valves.
- Annually remove brush and trees according to 10ft rule from all of the principal spillway inlet and outlet channels.
- Bi-annually exercise, inspect, and lubricate (if necessary) the lake drain valves on all lakes.

Pond Lick Lake (Shawnee)

- Seed (grass) disturbed areas
- Repair cracks and missing stone in outlet chute and spillway outlet channel

Wolfden Lake

- Repair rodent burrows on downstream slope near mid dam

Bear Creek Lake

- Seed sparse areas on the crest
- Repair fencing around dam structure

McBride Lake

- Repair fencing around dam structure

VI. Recreation

Hiking Trails

Through out the Shawnee State Forest, there are approximately 70 miles of hiking trails available to the public. Following are the planned activities for the year:

- Forest Crew will fill backpack trail water tanks (usually once a month from April to Sept.)
- Clear trails of debris as needed
- Weed-eat trails this summer
- Maintain trail outhouses as needed
- Forest Officers will post Day Hike Trail markers before fall
- Forest Manger, Crew Operations Program Administrator and Forest Crew will evaluate trail upgrades and reroutes for potential FY 2011 projects. Heavy consideration will be given to grading and establishing sediment control measures with machines so that they can be mechanically maintained in the future.

Bridle Trails

Shawnee State Forest contains over 70 miles of bridle trails. Following are the planned activities for the year:

- Crew will rehabilitate the bridle trails north of Hwy 125 by mechanical means. Trails will be graded and sediment control structures will be established so that the system can be maintained mechanically.
- Paint the bridle trail gates
- Close Blackburn Ridge Bridle Trail to the public due to the lack of public access

According to the Ohio Horsemen's Council Volunteer Agreement, the Scioto County Chapter will be responsible for the following:

- Paint the bridle trails to visibly mark routes
- Clear trails of debris as needed

Camping

Bear Lake Horse Camp:

There are 60 campsites available to horseman in order to better utilize the trail system and provide for a family camping experience. The Forest Operations Crew will be responsible for:

- Cleaning the restrooms weekly from April through October
- Power washing the restrooms annually in April
- Painting "no alcohol" on kiosk or restroom

The Forest Manager will be responsible for:

- Updating camp kiosk with new information
- Collaborating with OVHA, Scioto County Chapter in monitoring and maintaining camp during high pressure holiday weekends

Forest Officers will:

- Patrol the horse camp and enforce Forest Rules and Laws
- Staff the camp appropriately during peak usage to minimize problems and complaints

Roadside Camping:

In order to provide for a quality hunting experience:

- The Forest Operations Crew may prepare and open Hobey Hollow and No. 10 Jeep Trail, weather permitting.
- The Forest Manger will administer the roadside camping program
- The Office Assistant will track camping permits

- Law Enforcement Officers will patrol the areas and enforce the rules
- Law Enforcement Officers will collect camping permits from Hobey Hollow kiosk and return them to the Office Assistant

Roadside camping occurs during the following hunting seasons:

Deer - special area primitive weapons season, Shawnee only

Deer (gun): Scioto & Adams Counties

Deer (primitive weapons): statewide

Wild Turkey: Spring & Fall Seasons

VII. Wildland Fire

Suppression

Shawnee State Forest staff will be responsible for the initial attack activities on wildfires located within the forest boundaries. Suppression activities will occur within the Shawnee State Forest Protection area. This includes all of Scioto and Adams counties. Protection area total is 1,196 sq. mi. or 765,437 acres.

- The staff will also respond to VFD mutual aid requests within the Shawnee State Forest Protection Area.
- Area Fire Supervisors will maintain call out sheets and will coordinate wildfire response procedures.
- Area Fire Supervisors will report and update the District Manager of fire suppression activities and potential wildfire conditions.

Prevention

Each fire season, the majority of wildland fires are human caused and usually result from debris burning. In order to promote wildfire prevention and awareness:

- The Forest Manager will work with the District Forest Manager to coordinate media activities such as interviews with the local press for television and newspaper articles. Timing critical releases with high danger fire weather will be critical in increasing public awareness.
- The Smokey the Bear sign will be updated as needed to raise public awareness according to the current fire danger. To be tracked by the Forest Manager.
- The Smokey Bear suit is also loaned out to local fire departments and other safety oriented organizations to further promote prevention. The Office Assistant will maintain records on suit loans and will track scheduling.

Prescribed Fire

Prescribed fires may be conducted according to the 10-year burn plan for Shawnee State Forest. The Plan and Division of Forestry Staff will determine locations and timeline.

Inter-Agency Fire Crew

Qualified and interested staff will be allowed to participate in one interagency fire crew assignment per year. Interagency fire assignments will allow for professional development, information sharing among various agencies, and will also increase our ability to fight fire within our own fire protection district.

Forest employees are to complete Interagency Fire Crew availability sheets in late winter / early spring and submit them to the Forest Manager for approval and forwarding to the Southern Region District Manager for approval.

Training

Well-trained staff with diverse experience levels shall be maintained at all times in order to effectively achieve suppression on wildland fires.

- Fire fighting staff will attend the Interagency Fire Refresher annually
- A Shawnee/Dean fire refresher will be conducted annually
- Firefighters will attend NWCG and other fire training as needed
- Training shall be tracked and recorded shortly after completion
- The Office Assistant will update and improve recording of employee training. A spreadsheet will be created and located on the M: Drive

Forest Officers also offer several training opportunities to local fire department including a basic wildfire class and a topography class.

- These classes will be offered to departments annually on a scheduled basis.
- Forest Officers will create a spreadsheet to track the trainings that are being offered and will locate this file on the M: Drive

Fire Department Contacts

Forest Officers will maintain the contact information for all of the fire departments within the fire protection area. Officers and staff will also strive to maintain open communications with departments and to also improve communications. As mentioned above, an email contacts list will be developed to further facilitate in these areas.

Officers will also attend the following fire department meetings:

- Adams County Chiefs Association meetings – once every three months
- OVFA Scioto County meetings – once a month
- Lawrence County meetings – once a month

FEPP/FFP

Each year, Forest Officers will inspect FEPP property that has been assigned to the fire departments by the Division of Forestry. The inspections occur from January 1st to March 1st. There are a total of 28 departments participating in this program and 83 assigned pieces of equipment.

- Officers will inspect the equipment and perform the appropriate reporting by or before the due date
- Officers will update the Forest Manager of their current progress weekly, and should also provide the Forest Manger with a list of the FEPP equipment stationed throughout the protection area

VIII. Law Enforcement

Philosophy/Purpose

State Forests currently have 10 commissioned law enforcement officers and 3 commissioned managers. The purposed of the positions is to enforce the forest rules depicted in the Ohio Revised Code. One very important aspect of the program is resource protection. Forest Officers protect property boundaries from encroachment, recreation resources from undesigned uses, guard against timber theft and watch for watershed degradation. Specific law enforcement polices and procedures are delineated in the Division's Law Enforcement Manual.

Training

Well-trained Forest Officers are necessary in order to effectively and safely perform their law enforcement duties. Officers will maintain current qualifications and will attend law enforcement trainings. Planned trainings include but are not limited to:

- 2 Days of annual training
- 1 day of Tazer recertification
- Firearms qualification and training
- Additional training as opportunities arise

Equipment

It is the responsibility of each Law Enforcement Officer to maintain their own equipment, including patrol vehicles. Law Enforcement Officers are also responsible for communicating and collaborating with the Forest Manager pertaining to equipment and uniform necessities.

Patrol Priorities

Priorities for patrol will be established utilizing the following criteria:

1. Responding to emergencies and help requests with jurisdiction
2. Protect and assist visitors through routine patrol of all facilities and incident investigation
3. Issue warnings and citations for violations
4. Investigate and assign wildfire reports for violations
5. Assist in special projects with other forests and agencies

Special Projects

No scheduled special projects at this time. Special Projects are scheduled as needed. Potential projects may be holiday horse camp security and trail patrol, and an illegal APV use detail.

Other

Forest Officers will:

- Investigate wildfires in Scioto, Adams, Lawrence, and half of Gallia counties.
- Issue verbal warnings and citations when needed.
- Investigate problems on forest property including:
 - Dumping (trash, methlabs)
 - Encroachments (Timber sales, boundary disputes)
 - Vandalism (state structures, state property)
 - Theft (forest signs, timber, state property)
- Enforce all Forest Rules, Ohio Revised Code

IV. Employee Development

Employee List

**Employee List for both Shawnee and Dean State Forests*

Forest Manager – Nate Jester
Forest Program Administrator, Crew Operations – Matt Morgan
Forester – Brad Wireman
Forester – Mike Wisniewski
Forest Officer – Josh Deemer
Forest Officer- Jerry Chapman
Office Assistant – Mary Thomas
Equipment Operator - Craig McDowell
Equipment Operator – William P. Williams
Equipment Operator – Josh Shepard
Equipment Operator – Dean DePriest
Equipment Operator – Tim Boggs
Maintenance Repair Worker - Wayne Jewett

Conservation Aide – Garth Sturgill
Conservation Aide - Bill Logan

Training

Training will be considered as opportunities arise. Law enforcement and fire training have been addressed in the above sections. CPR and First Aid will be offered to all employees. Other training opportunities may include silvicultural and forestry training, equipment operations, all risk response training, and many on the job training experiences.

Safety

Forest employees participate in monthly training sessions and many other safety oriented discussions in the field. Shawnee State Forest also participates in the Public Employment Risk Reduction Program and will continue to repair minor infractions that resulted from inspections the previous year. Other safety trainings will be utilized as opportunities arise.

Any type of emergency (medical, fire, police, etc.) will be acted upon by staff member(s) consistent with their training, experience and ability to act. At a minimum, staff members will report the emergency using 9-1-1. If the emergency exceeds or is likely to exceed the capabilities of staff members, assistance will be requested by calling 9-1-1. When emergency situations occur, employees must notify the Forest Manager as soon as possible.

X. Public Information/Outreach

Planned Events

- Open House at Shawnee State Forest Headquarters and representation at an Open House at the Athens-ODNR Headquarters August of 2009.
- Media and other opportunities as they arise

Partnerships

- Ruffed Grouse Society
- Wild Turkey Federation
- All volunteer fire departments in the protection area
- Scioto and Adams County Sheriffs
- State Fire Marshal
- The Nature Conservancy
- Township Trustees
- US Forest Service
- Division of Wildlife
- Division of Parks and Recreation
- Division of Natural Area and Preserves

Volunteers

- Ohio Horsemen’s Council – Scioto and Adams Counties
- Buckeye Trail Association

XI. Budget

Operational Budget

- FY 2010 budget is currently being developed following are figures for FY 2009

SFY 2009
Budget DNR150175 Shawnee Region

500	Payroll-Fund GRF		\$912,564
510	Personal Services- Fund 5090 25% per quarter		\$250
			\$250
520	Supplies & Maint- Fund 5090 25% per quarter		\$125,000
	General Operating		\$125,000
530	Equipment		\$0
550	Subsidies		\$0
570	Capital		\$0
590	Settlements & Bonds - Refunds		\$0
591	Debt Service		\$0
		Total	\$1,037,814

Revenue

Revenue from Shawnee State Forest is generated from timber sales, firewood permits, and special use permit applications. A percentage of this income is returned to the local township, county, and local school district through the Trees to Textbooks Program.