

APPENDIX A

BID INFORMATION SHEET

Clean Ohio Trails Fund and Recreational Trails Fund assisted contracts and purchases must follow state and local purchasing and bidding requirements.

The following audit material is required for all Clean Ohio Trails Fund and Recreational Trails Fund assisted purchases and/or contracts exceeding \$25,000.00.

Copy of the bid tabulation

Copy of the low bid proposal

Copy of the signed contract

Certificate of Authority (**Appendix C**) with legal counsel's original signature for the contract awarded.

The \$25,000.00 limit applies singly or in the aggregate; i.e. multiple purchases/contracts with the same vendor for identical or nearly identical goods or services totaling \$25,000.00 or more may be subject to competitive bidding. If you have questions about a specific situation call our office, (614) 265-6417.

Contact the Recreation Services Section of the Division of Parks and Recreation if:

*The low bid is not chosen.

*No bids are received, bids are not responsive, and/or bids are too high.